

# 國立成功大學心理學系碩士班學位論文口試程序

NCKU Department of Psychology Master's Thesis Defense Procedures

97年5月30日所務會議修正通過

Revised and approved by the Institute Affairs Council on May 30, 2008

100年6月20日系務會議修訂通過

Revised and approved by the Department Affairs Council on June 20, 2011

- 一、指導教授確定口試委員到齊或達最低要求人數（碩士論文三名，博士論文五名）後，請口試委員互推一人擔任口試主席（指導教授不得為主席），宣佈口試開始，並請指導教授擔任記錄。

The adviser/supervisor of the candidate shall confirm the attendance of all members or a quorum of the oral defense committee (three required for master's thesis defense and five required for doctoral dissertation defense) and have one of the attending members (except the adviser/supervisor) elected as the chair to announce the beginning of the defense and preside over the progress, with the adviser as minutes taker.

- 二、主席請受試研究生及旁聽人士迴避後，徵詢口試委員意見，商決所提論文素質是否已達接受口試之水準，如論文未達口試水準，視同為一次不及格。

The chair shall request the candidate and audience to leave the examining room to discuss and decide whether the thesis is academically acceptable to qualify the candidate for the oral defense. Should it fail to reach the acceptable level for an oral defense, it will result in a record of one failure.

- 三、受試研究生及旁聽人士入席。

The candidate and audience will be invited into the examining room.

- 四、受試研究生報告論文主要內容，約二十至三十分鐘。

The candidate will make an oral presentation on the major contents of the thesis in twenty to thirty minutes.

- 五、各口試委員分別口試，並由受試研究生即席答覆。

The candidate will answer questions impromptu from each committee member in a question-and-answer session.

- 六、全體口試委員口試完畢，請受試研究生及旁聽人士退席。

At the end of the question-and-answer session, the candidate and audience shall leave the examining room.

七、口試委員以無記名方式票決論文通過與否。如有兩位（含）以上委員投反對票，此論文即不通過。如通過，則以無記名方式評定分數。「口試紀錄表」上學位考試成績請計算到小數點後第二位。

Committee members shall conduct a secret vote to decide whether to approve the thesis. Should a minimum of two members disapprove, the thesis shall be considered disapproved. If approved, the average grade (rounded off to the second decimal place) shall be marked on the oral defense examination form.

八、口試委員當場在必要文件上簽名。

All committee members shall sign all documents required for the defense examination.

九、受試研究生重新入席。

The candidate shall be invited to return to the examining room.

十、主席總結，宣佈口試結束後，並由指導教授將相關文件交付系辦公室行政人員。

The chair will make a conclusion and announce the end of the examination. The adviser/supervisor shall submit relevant documents to the responsible staff member in the department office.

十一、散會。

The examination will be officially adjourned.

十二、系辦複印口試記錄給指導教授。

The department office will give the adviser a photocopy of the minutes of the defense examination.

*These procedures were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.*